

# **DCD Paraprofessional Job Description**

## **Immediate Supervisor's Position Title: Principal**

**Job Summary:** Under the direction of licensed special education instructional and or related service staff, the Paraprofessional assists one or more students in instructional activities, including one-on-one and small group instruction, supervision, personal care and assessment.

### **Duties Responsibilities**

Redirect student behavior and follow behavior plans as developed per the IEP.

Assist students in performing activities initiated by the teachers.

Supervise children in the hallway and lunchroom.

Supervise students transitioning between classes before and after school.

Assist in monitoring supplementary work and independent study.

Reinforce learning in small groups or with individuals while the teacher works with other students.

Provide assistance with program materials.

Assist the teacher with crisis problems and behavior management.

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Assist students with personal hygiene including diaper changing, bathroom assistance.

Assist in preparation/production of instructional materials.

Carry out instructional programs designed by the teacher.

Carry out tutoring activities designed by the teacher.

Read tests for students as assigned by classroom teachers.

Move from classroom to classroom with students as assigned.

Other duties as assigned