



Board of Education
61 ECHO LAKE ROAD
WATERTOWN, CONNECTICUT 06795
Telephone: (860) 945-4800
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TO: All District Staff

FROM: Lisa Fekete
Acting Superintendent of Schools

RE: ANNOUNCEMENT OF VACANCY

DATE: August 5, 2025

School Nurse

Position Title: School Nurse

Location: John Trumbull Primary School

Position Reports To: Interim Director of Special Education and Pupil Personnel Services, and
Director of Curriculum and Instruction for General and Special Education

Job ID: #2353

Internal Close Date: August 12, 2025

External Close Date: August 26, 2025

Anticipated Start Date: August 25, 2025

Required Certifications & Qualifications

Current State of Connecticut Registered Nurse License

Essential Skills, Knowledge Performance Abilities

Considerable knowledge of nursing principles and practices

Essential Performance Responsibilities

Watertown Public Schools is seeking a motivated and dynamic individual with the skills to effectively care for Secondary and transition program aged students, including students with health care plans and/or special needs. The candidate must demonstrate the ability to:

- Perform comprehensive health assessments and screenings for students with diverse disabilities and chronic conditions
- Develop and implement Individualized Health Plans
- Administer medications and provide specialized medical treatments, as needed
- Collaborate with multidisciplinary teams to contribute to Individualized Education Programs (IEPs) and 504 plans
- Provide health counseling and education to students, parents, and staff on various health topics relevant to adolescents and young adults
- Manage and coordinate care for students with chronic conditions
- Assist in the transition planning process by addressing health-related barriers to post-secondary education or employment
- Educate staff on specific health conditions, emergency procedures, and proper management of student health needs

- Maintain accurate and detailed health records for all students in the program
- Serve as a liaison between the school, families, and community health providers
- Provide emergency care and first aid as needed
- Promote positive health habits and self-advocacy skills among students to support their transition to adulthood
- Ensure compliance with state and federal health regulations in the school setting
- Advocate for appropriate accommodations and modifications to support students' health needs in various educational and vocational settings

Terms of Employment

Based on the working agreement between the Watertown Board of Education and the Local 1303-262 of Council 4, AFSCME.

- 10 Month Employee - 186 Days
- Monday - Friday 7:30 a.m. - 2:30 p.m.

Additional Duties

Perform all other duties that may be assigned by the Interim Director of Special Education and Pupil Personnel Services or Building Administrator.

All application materials must be submitted online, through Applitrack; should you have any difficulty in submitting your online application please contact (860) 945-4813.

*District reserves the right to close the posting if a suitable candidate is found prior to the external closing date.