



Board of Education
61 ECHO LAKE ROAD
WATERTOWN, CONNECTICUT 06795
Telephone: (860) 945-4800
FAX: (860) 945-6990



TO: All District Staff

FROM: Lisa Fekete
Superintendent of Schools

RE: ANNOUNCEMENT OF VACANCY

DATE: September 15, 2025

In-School Suspension Monitor

Position Title: In-School Suspension Monitor (ISS)

Location: Swift Middle School

Position Reports To: Principal of Swift Middle School

Job ID: #2390

Internal Close Date: September 22, 2025

External Close Date: October 6, 2025

Anticipated Start Date: September 27, 2025

Required Certifications & Qualifications

Experience working with middle school students

Preferred Qualifications

Secondary Education Certification preferred

Essential Skills, Knowledge Performance Abilities

Watertown Public Schools is seeking an individual that can effectively supervise students in a respectful, calm and fair manner, which includes the ability to:

- Maintain a daily record of attendance
- Maintain resources in the in-school suspension center
- Effectively assist students with their studies
- Communicate with teachers to apprise them of student progress

Additional Duties

Perform all other duties that may be assigned by the Building Administrator

Terms of Employment

- 181 Days
- \$138.10 per day

Work Schedule
7:30am - 2:40pm with ½ unpaid lunch
<p>All application materials must be submitted online, through Applitrack; should you have any difficulty in submitting your online application please contact (860)945-4813.</p> <p>*District reserves the right to close the posting if a suitable candidate is found prior to the external closing date.</p>