

Head Custodial Engineer - Multiple Sites

Dept/Div: *Finance and Operations/Building Operations*

FLSA Status: *Non-Exempt*

Knowledge, Skills and Abilities

Thorough knowledge of the methods, materials, tools and equipment used in building and boiler maintenance and repair; thorough knowledge of hazards and safety precautions associated with type of work assigned; thorough knowledge of applicable codes, pertinent inspection and safety requirements; general knowledge of electrical and plumbing maintenance; general knowledge of the maintenance and storage of hazardous materials; general knowledge of life safety maintenance; general knowledge of painting equipment and supplies; general knowledge of pneumatic controls and thermostats; general knowledge of energy control systems and maintenance; general knowledge of school board policies and procedures as they relate to terms of employment; thorough skill in the use of cleaning and maintenance tools and standard tools of the trade; some skill operating standard office software and peripheral equipment; ability to recognize and diagnose problems; ability to train, plan, direct and evaluate staff work; ability to inventory and maintain inventory of materials and supplies; ability to make arithmetic computations using whole numbers, fractions and decimals; ability to interpret and follow standard safety precautions associated with the work area; ability to provide oral and written instructions and information; ability to take written direction and perform work duties with little or no supervision or guidance; ability to maintain maintenance records; ability to use modern office equipment and related software; ability to establish and maintain effective working relationships with building staff, students, co-workers, tradesmen, associates and general public.

Education and Experience

High school diploma or GED and considerable experience working with boilers and building maintenance with increasing responsibilities, or equivalent combination of education and experience. Associates/Technical degree preferred.

Physical Requirements

This work requires the regular exertion of up to 25 pounds of force and occasional exertion of up to 100 pounds of force; work regularly requires standing, walking, speaking or hearing, using hands to finger, handle or feel and repetitive motions, frequently requires stooping, kneeling, crouching or crawling, reaching with hands and arms, pushing or pulling and lifting and occasionally requires sitting, climbing or balancing and tasting or smelling; work requires close vision, ability to adjust focus, depth perception, color perception and peripheral vision; vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken word levels; work requires preparing and analyzing written or computer data, visual inspection involving small defects and/or small parts, using of measuring devices, assembly or fabrication of parts within arms length, operating machines, operating motor vehicles or equipment and observing general surroundings and activities; work frequently requires working near moving mechanical parts and exposure to outdoor weather conditions and occasionally requires wet, humid conditions (non-weather), working in high, precarious places, exposure to fumes or airborne particles, exposure to toxic or caustic chemicals, exposure to extreme cold (non-weather), exposure to extreme heat (non-weather), exposure to the risk of electrical shock, exposure to vibration and exposure to bloodborne pathogens and may be required to wear specialized personal protective equipment; work is generally in a moderately noisy location (e.g. business office, light traffic).

Special Requirements

Chief C Boiler's Operator License or higher.
Valid driver's license in the State of Minnesota.

Last Revised: 1/18/2017