



PO Box 2050
Buckley, WA 98321

Office 360-829-0600
TDD Relay Service – 1.800.833.6388

JOB TITLE: KIDS CAMP WORKER (Summer – Ideal for College Students)

JOB SUMMARY: Join our Kids Camp team and help create a fun, safe, and engaging summer experience for children! Kids Camp Workers assist the Kids Camp Leader with daily activities, supervision, and safety while building positive relationships with students, families, and staff. This is a great opportunity for college students seeking meaningful summer work, hands-on experience, and a supportive team environment.

MINIMUM QUALIFICATIONS: Current **First Aid and Hands-on CPR Certification** (must be maintained throughout employment).

ESSENTIAL FUNCTIONS:

- Supervise students during camp hours and ensure their safety and well-being
- Help introduce and enforce Kids Camp rules and manage student behavior positively
- Assist with leading fun, age-appropriate activities each day
- Monitor equipment and facilities and report safety concerns immediately
- Provide first aid and respond to sick or injured students following district policy
- Support safe and organized transitions to buses or parent pick-up
- Maintain accurate and confidential participant records
- Attend required training sessions and staff meetings

WORK ENVIRONMENT/PHYSICAL DEMANDS: School-based setting with indoor and outdoor activities. An active role that includes standing, walking, bending, lifting, and moving throughout the day. Exposure to noise, weather, and frequent activity is typical of a kids' camp environment.

KNOWLEDGE, SKILLS, AND ABILITIES:

Knowledge of written procedures, basic documentation, and Basic computer and internet use

Skills include supervising and engaging groups of school-age children. Strong communication with students, families, and staff. Organization, flexibility, and dependability. Maintaining accurate records and following safety practices.

Ability to work independently and as part of a team. Use positive behavior guidance strategies. Follow written and verbal directions. Maintain confidentiality and regular attendance

WORK RELATIONSHIPS: Reports to the **WRCAP Coordinator or designee** and works daily with the **Kids Camp Leader**. Collaborates with site staff, transportation, students, and parents.

WORK SCHEDULE: Summer position: mid-June through mid-August. Hours vary based on enrollment. Program operates **Monday–Friday, 6:00 a.m.–6:00 p.m.**

UNION AFFILIATION: Public School Employees (PSE)

FLSA STATUS: Non-Exempt

This job description, revised **01/2026**, is intended to describe the essential functions of the position, the level of knowledge, skills, and abilities typically required, and the scope of responsibility; however, it should not be considered an all-inclusive list of work requirements. Individuals may perform other related duties as assigned, including work in other functional areas, to cover absences or relieve, equalize work periods, or otherwise balance the workload within the location/district. Changes to the position description may be made at the employer's discretion. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of the position.

Employment with White River School District is on a conditional basis pending: an approved criminal background clearance through OSPI, which includes checks through the Washington State Patrol and Federal Bureau of Investigation; and completion of an Employment Eligibility Verification form (USCIS Form I-9) presenting proof of identity and employment authorization status.

The White River School District complies with all federal and state laws, rules and regulations and does not discriminate in any programs or activities on the basis of sex, race, ethnicity, creed, religion, color, national origin, honorably discharged veteran or military status, sexual orientation, gender expression, gender identity, homelessness, immigration or citizenship status, the presence of any sensory, mental, or physical disability, neurodivergence, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The following employee(s) has been designated to handle questions and complaints of alleged discrimination: Title IX Coordinator, Sunday Ferris, sferris@whiteriver.wednet.edu, (360) 829-3823, Section 504/ADA Coordinator, Molly Lutz, mlutz@whiteriver.wednet.edu, (360) 829-3959, and Civil Right Compliance Coordinator, Sunday Ferris, sferris@whiteriver.wednet.edu, (360) 829-3823. White River School District, P.O. Box 2050, Buckley, WA 98321.

I have read, understand, and have received a copy of this job description. My signature acknowledges that I can perform this position's essential and other functions with or without reasonable accommodations.

Employee Printed Name: _____

Employee Signature: _____ Date: _____