DEPARTMENT: Wickliffe Athletic Dept.

JOB TITLE: HIGH SCHOOL HEAD VARSITY COACH

REQUIREMENTS: Must have completed all OHSAA requirements which include but are not limited to: Pupil Activity Permit, Concussion Certificate and completion of the NFHS Fundamentals of Coaching and the Ohio State component. Must also complete Wickliffe School District requirements: Finger Printing and Background check.

B. Experience: High School head varsity coaching experience desired.

C. Physical Requirements: Eye-hand, mind-eye coordination, physical dexterity, and the ability to bend, stoop, walk, talk, and sit. The ability to travel between locations.

D. Other Requirements: Course work in sport coaching and the prevention of athletic injuries. Continue educational soccer training.

REORTS TO: Wickliffe High School Principal and Athletic Director
ESSENTIAL FUNCTIONS AND DUTIES:

1. Assumes responsibility for the entire program which includes:
   a. Coaching the varsity squad and supervising JV & assistant coaches within the soccer program.
   b. Giving guidance to the high school junior varsity program.
   c. Implements district athletic department policies.

2. Assists in the selection and evaluation of Junior Varsity and assistant coaching staff.

3. Works with the Wickliffe High School Athletic Director and Principal
   a. Communicating of high school soccer schedule
   b. Arrangement and communication of travel for out-of-town trips.
   c. Verification of student physical examination requirements of the high school.
   d. Preparation of athletic permission slips and eligibility lists.
   e. Organization of middle school communications of the high school soccer program for incoming freshman.

4. Works with Wickliffe High School Athletic Director to correlate the practice schedules of JV & Varsity squads.

5. Supervises practice fields and playing fields during and following periods of team participation.

6. Remains with students and supervises them while traveling to away competitions.

7. Cares for athletes and injured athletes.

8. Cares for, maintains and oversees the storage of all equipment and uniforms

9. Prepares award lists and season records.

10. Works closely with newspapers, radio and television personnel to encourage favorable public interest in the program specifically and the athletic program generally.

11. Attends all meetings regarding participation of soccer with the Wickliffe City School District

12. Attends all state meetings where the program is involved and operates within the policies of the Wickliffe City Schools.

13. Encourages participation of high school booster club & high school soccer booster club participation and any sale of tickets associated with it.

14. Works closely with the Wickliffe High School in preparation and control of field facilities.

15. Keeps informed on current trends in your sport and attends and participates in clinics in your sport.

16. Maintains active membership in related profession organization.

17. Prepares list when teams are taken out of school to participate in athletic contest.

18. Maintains a positive staff relationship with other coaches

19. Performs other duties as assigned by the Wickliffe High School Athletic Director and Principal

20. Communicates with players about personal development during the season as well as the off-season.

21. Holds meeting with parents to inform them about the program as well as your expectations of them and the players.

22. Leads by example regarding promotion of sportsmanship.

23. Promotes the high school soccer program by encouraging participation of players of the upcoming season.

24. Performs other duties as assigned.

25. Apply and enforce student discipline during athletic contests, practice sessions, and while on trips off school property in accordance with Student Code of Conduct and student handbook.