Employment Term: 2026-2027 Season

Supervisor: Principal, Athletic Director

Budget Source: County

Salary: $450.00

Evaluation:
Performance in this position will be evaluated by the building principal/athletic director/principal's designee and in accordance with WV State Board Policy 5310.

Job Summary:
The person employed for this position must be able to teach the fundamentals of the sport and instill good sportsmanship behaviors in the participants. Additionally, adherence to WVSSAC rules and regulations as well as school and district policies is required.

Qualifications:

- Valid West Virginia teaching certificate licensing; or, WVDE teaching permit or substitute permit; or high school diploma or GED;
- Coaches that are not professional teachers are required to complete the WVSSAC Training and Certification Program;
- Disposition for the position;
- Evidence of building relationships with student athletes;
- Respect in community;
- Willingness to work cooperatively with booster organizations;
- Reference evidence of exemplary character and coaching behavior;
- Applicants who have been dismissed or who have had their contracts non-renewed for cause by another school district are not eligible for consideration;
- Satisfactory past evaluations.

Responsibilities:
In addition to established laws, rules, policies and regulations, the following responsibilities are established:

- Communicating with parents and the educational community (professional and interpersonal relations);
- Implementing fundamental sports skills and sports management systems (coaching and related areas).

Performance Criteria:
Performance criteria in this section are the state adopted responsibilities for coaches to help provide guidance to the coach in understanding job expectations.

Professional and interpersonal relations:
Communicates with educational personnel, parents, students and others. Items that may be used to reflect professional and interpersonal relations:

- Cooperates with principal;
- Cooperates with athletic director;
- Develops rapport with coaching staff within the school;

- Employs appropriate conduct during games and practices;
- Attends league, conference and WVSSAC meetings;
- Participates in activities that foster professional growth and development;
- Motivates staff and players toward desired goals;
- Commands respect example in appearance, manners, behavior and language.

Coaching and Related Areas: Organizes strategies for teaching sports skills and sports management systems:

- Develops high caliber and quality instruction;
- Teaches fundamental skills;
- Prevents and handles athletic injuries;
- Cares for equipment;
- Supervises participants and disciplines team appropriately and effectively;
- Designs quality organization of practice sessions;
- Designs pre-season planning
- Supervises managers and other support personnel;
- Manages budget;
- Follows purchasing procedures;
- Initiates game organization skills;
- Follows league, conference and WVSSAC policies;
- Devotes time and energy to coaching duties;
- Follows end-of-season procedures;
- Other duties as assigned by Principal/Athletic Directors/Principal Designee.

Physical Demands:
The physical demands described are reprsentative of those that must be met by an employee to successfully perofrm the essential functions of this job. While performing the duties of this job, the employee is frequently required to reach, stand, walk, lift, grasp, write, talk, hear and use repetitive motions.

While performing the duties of this job the employee may frequently lift and/or move at least 10-20 pounds of materials. Specific vision abilities required by this job include close vision such as to read handwritten or typed material, and the ability to adjust focus. The position requires the individual to meet multiple demands from several people and interact with the public and other staff members.

Work Environment:
The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Most commonly, the setting is in gymnasiums as well as other indoor and outdoor facilities and fields where the noise levels may be moderate to loud.