RALEIGH COUNTY SCHOOLS
Job Description

POSITION:	Teacher – Special Education
IMMEDIATE SUPERVISOR:	Principal or Designee
EMPLOYMENT TERM:	200 Days
SALARY:	Pursuant to WV Code 18A-4-2, in accordance with Raleigh County Teacher Salary Schedule, commensurate with experience and education level.
EVALUATION:	Performance in this position will be evaluated by the immediate supervisor and in accordance with WV State Code 18a-2-12, WV State Board Policy 5310, and RCBOE Policy C.2.3, Performance Evaluation of School Personnel – Administrative Procedures.
JOB SUMMARY:	Provide itinerant teaching services to students designated as having high functioning Autism as well as students with disabilities participating in the Raleigh County Schools virtual homebound model.

PERFORMANCE RESPONSIBILITIES:

- Responsible for special education case management duties
- Plan, prepare, and deliver instructional activities that facilitate active learning experiences
- Implement a program in accordance with federal, state and county laws, policies and regulations
- Establish and communicate clear objectives for all learning activities
- Prepare classroom for class activities and develop lesson plans
- Participate in the development of the Individualized Education Program (IEP) for each student assigned to their caseload.
- Consultation and plan with general education teachers in support of individualized student needs
- Responsible for planning and implementing WV Content Standards and Objectives
- Responsible for implementing adopted and supplemental academic programs
- Responsible for implementing Global 21 technology skills
- Responsible for planning and implementing collaborative model with special education students and teachers
- Maintain effective and efficient record keeping procedures
- Responsible for planning and implementing team teaching as appropriate
- Responsible for planning and implementing personalized learning for all students
- Be accountable for individual student achievement
- Strong working/communication skills with students, parents and peers
- Willing to implement any other programs designated by supervisor
- Identify and utilize different instructional resources and methods to support the learning needs of students at varying levels of progress.
- Use relevant technology to support instruction.
- Maintain accurate and complete records of student progress and development.
- Manage student behavior and maintain discipline by establishing classroom rules and procedures and enforcing classroom, school, and district rules and procedures.
- Stay current with most recent developments in appropriate subject area as initiated by the school or district.
- Perform other duties and responsibilities as assigned by the Principal or the Director of Special Education.

QUALIFICATIONS:

- Valid teaching certificate licensing the individual to teach special education at the programmatic level and exceptionality
- Criminal background check conducted pursuant to WV Code 18-5- 15c and/or 18A-3-10, as appropriate
- Meet the qualifications outlined in WV Code18A-3-2a
- Candidate must be proficient with technology and blended learning platforms, including the design and implementation of the respective content curriculum
- Assume other responsibilities as assigned by the principal and his/her designee

PHYSICAL DEMANDS:

The physical demands described are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to reach, stand, walk, lift, grasp, write, talk, hear, see, use technology such as computers and multi-media equipment, and use repetitive motions. While performing the duties of this job, the employee ***may frequently lift and/or move at least 10 pounds*** of materials. Specific vision abilities required by this job include close vision such as to read handwritten or typed material, the ability to adjust focus. The position requires the individual to meet multiple demands from several people and interact with the public and other staff members.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Most commonly, the educational setting is indoors with outdoor settings for recess and field trip activities. The noise level in the work environment is low to moderate (20-60 dB). Exceptions include gymnasiums as well as vocational/technical laboratories where the noise level may be moderate to loud (60-90 dB).

The information contained in the job description is for compliance with the Americans with Disabilities Act (ADA) and is not an exhaustive list of duties performed by this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned by the Superintendent or his/her designee.