

HANCOCK COUNTY SCHOOLS
NEW CUMBERLAND, WEST VIRGINIA

POSITION: **Special Education Teacher**

GENERAL JOB DESCRIPTION: Teachers of special education children are directly responsible to the principal of the school in which they are assigned for routine staff duties. They are directly responsible to the Coordinator of Special Education for the planning and implementing of organizational and program objectives for their students.

QUALIFICATIONS: Hold a valid professional certificate issued by the State Department of Education for West Virginia.

FUNCTIONS AND RESPONSIBILITIES: Special education teachers are responsible for specific curriculum presentation. General curriculum guidelines are determined by the Hancock County Special Education Curriculum Outline and Texts utilized. Specific curricula are determined by individual teachers as they apply the general guides to individual students.

implementing his/her program of study.

fostering a classroom climate conducive to learning.

utilizing instructional management systems which increase student learning and maximize time on task.

monitoring and reporting student progress toward learning outcomes.

maintaining and upgrading his/her professional skills and teaching techniques.

promoting and maintaining positive pupil-teacher-parents relationships.

maintaining professional work habits and attitudes.

maintaining a professional appearance.