



## Job Description: High School Assistant Girls Soccer Coach

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|-------------------------------|---|-------------------------------|---------------------------|
| <b><u>Date Updated:</u></b>   | April 2025  | <b><u>FLSA Status:</u></b>    | Co-curricular Stipend     |
| <b><u>Reports To:</u></b>     | Athletic Director   | <b><u>Employee Group:</u></b> | Professional Cocurricular |
| <b><u>Hours Per Day:</u></b>  | Varies  | <b><u>Days Per Year:</u></b>  | Seasonal                  |
| <b><u>Stipend Amount:</u></b> | \$3,507 for 2026-2027 SY (compensation in accordance with WYEA agreement) |                               |                           |

**Job Summary:** Assist the head coach with the development, implementation, and monitoring for a successful sports program.

### **Qualifications:**

- Minimum of a High School diploma
- Previous youth coaching experience and knowledge in the assigned sport.
- Current (dated within five years) Child Abuse, PA State Criminal History and PDE FBI Clearances as required by the Child Protective Services Law and PA School Code

### **Duties and Responsibilities (including but may not be limited to):**

1. Assist the head coach with the supervision of participants of the assigned sport (students, volunteers, etc.) during program related activities.
2. Maintain cooperative working relationships with students, staff, parents, and public members.
3. Perform the responsibilities of the head coach in his/her absence.
4. Teach persistence in the face of adversity.
5. Conduct safe, well-planned, and organized practices.
6. Manage conflict in a positive manner.
7. Enforce school and team rules consistently.
8. Establish and maintain communications with the Athletic Department.
9. Exemplify integrity throughout the athletic program.
10. Work to improve the fundamental skills, team strategy, and physical fitness that are needed to achieve a degree of individual and team success. These, in turn, should lead to the formulation of normal and ethical values, pride of accomplishment, acceptable social behavior, self-discipline, and individual self-confidence.
11. Assist in the development of our student-athletes: academically, physically, mentally, and socially.
12. Monitor and mentor student-athletes, including their academic performance, social behaviors, physical condition, and mental well-being.
13. Perform the foregoing functions in an exemplary manner.
14. Perform any duties and responsibilities that are within the scope of employment, as assigned by the Athletic Director, or designee.

### **Physical Demands:**

- Frequently walk, stand, and sit
- Frequent bending and twisting of the body required
- Frequently reach above and below the waist
- Frequently use fingers to pick, feel and grasp objects
- Frequently use both hands for repetitive motion
- Lift/push and/or move at least 20 pounds
- Occasionally stoop, kneel, crouch, and climb stairs



**Sensory Abilities:**

- Close vision, distant vision and depth vision perception
- Good hearing abilities
- Able to speak clearly and distinctly
- Able to read correspondence/computer screens

**Work Environment:**

- School gymnasium/athletic fields.

**Required Knowledge, Skills and Abilities:**

- Possess skills, knowledge, and fundamentals of the sport coached.
- Be knowledgeable of and enforce WYASD, YAIAA, PIAA, and NFHS rules and regulations.
- Understand the legal duties of coaching.
- Command respect by example.
- Exhibit qualities of leadership.
- Must be courteous, congenial, cooperative, and service-oriented.
- Professional appearance.
- Must be able to work independently or in a team (as circumstances warrant), and able to work with frequent interruptions.
- Must be able to communicate effectively with students, personnel at all levels, and members of the public.
- Follow written and verbal directions, provide direction, and motivate peers.
- Must be able to read/write/correspond clearly, concisely, and effectively at a post-secondary level; interpret and follow district policies, regulations, and work rules; and exercise good judgement.

**Evaluation:** Performance of this job will be evaluated annually in accordance with provisions of the applicable policies of West York Area School District.

**Hiring Practice:** The school district's hiring policy is that the best candidate will be selected based on the recommendation of the Interview Team and the Superintendent or designee.

The information contained in this job description is for compliance with the American with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individual currently holding this position and additional duties may be assigned.

EOE

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Employee Name Printed

Employee Signature

Date