



**YAZOO COUNTY SCHOOL DISTRICT  
JOB DESCRIPTION FOR FLOOR TECHNICIAN**

<b>POSITION TITLE:</b>	Floor Technician
<b>TITLE OF SUPERVISOR:</b>	Principals/Director of Facilities
<b>SALARY:</b>	Salary is reflective of the approved Yazoo County School District Administration salary schedule.
<b>JOB GOAL:</b>	The Floor Technician is responsible for maintaining clean, safe, and well-preserved floor surfaces throughout school facilities. This position performs routine and deep cleaning tasks, including sweeping, mopping, buffing, waxing, and carpet care, to ensure floors remain in excellent condition. The Floor Technician operates specialized equipment, follows safety procedures, and responds to immediate cleaning needs such as spills to prevent hazards.
<b>JOB OVERVIEW:</b>	The Floor Tech is responsible for maintaining a clean, safe and attractive environment in accordance with departmental and safety guidelines. Responsible for floor maintenance and preventative maintenance and cleaning of all equipment.
<b>MINIMUM QUALIFICATIONS:</b>	At least a high school diploma or equivalent
<b>LENGTH OF CONTRACT:</b>	12 Months (250 Days)



## **DESCRIPTION OF FLOOR TECHNICIAN DUTIES:**

1. Maintain all floor surfaces throughout school facilities, including tile, vinyl, concrete, and carpet.
2. Perform routine floor care such as sweeping, mopping, vacuuming, and spot cleaning.
3. Strip, wax, and buff floors according to district schedules and standards.
4. Operate floor care equipment, including buffers, burnishers, scrubbers, and extractors.
5. Shampoo and extract carpets to maintain cleanliness and extend lifespan.
6. Clean and polish hard surface floors to ensure a safe and professional appearance.
7. Respond promptly to spills and ensure floors are safe and hazard-free.
8. Apply proper cleaning chemicals and solutions in accordance with safety guidelines.
9. Maintain and properly store all floor care equipment and supplies.
10. Inspect floors regularly and report damage or needed repairs to the principal/Director of Facilities.
11. Assist with setting up and breaking down areas for events to prevent floor damage.
12. Follow all safety procedures, including the use of warning signs for wet floors.
13. Work collaboratively with custodial staff to maintain overall cleanliness of facilities.