

Yuba City Unified School District  
CHILD DEVELOPMENT ASSISTANT

RANGE 24

DEFINITION

Under the direction of the Child Development Director or designee, to assist in the operation of early childhood programs for children during instruction, play, rest, and meal times.

EXAMPLES OF DUTIES

- Assist in the implementation of program goals and related activities that contributes to the care, growth, safety, and development of children.
- Observe student growth and record progress.
- Utilize student observations to implement daily curriculum, compile resources, prepare activities and enhance individualized learning.
- Assist children as they follow established schedules and routines and as they engage in developmentally appropriate activities.
- Contribute to the child development program; assist in the planning and development of the Program in response to student assessment, parent surveys, and the state requirements.
- Participates in meetings as required; maintain developmental student profiles, and classroom files.
- Record attendance of children: build relationships with parents and families.
- Assist in maintaining and controlling inventory of instructional supplies,
- Report safety hazards or necessary repairs.
- Other related work as assigned.

EMPLOYMENT STANDARDS

Education and Experience:

- High School diploma or equivalent.
- Six Early Childhood College Units preferred (Specifically Infant/Toddler Units for toddler classrooms; School-Age Units for School Age Classrooms) at time of employment or within two semesters of the original hire date.
- Experience Preferred.

Knowledge and Skills:

- Requires a basic knowledge of child development and a desire to work with children.
- Strong communication skills and the ability to engage children in age appropriate conversations.
- Understand and implement requirements related to health and safety regulations.
- Ability to obtain and maintain Infant and Child CPR and Basic Pediatric First Aid.

- Demonstrate the ability to understand and interpret teacher's instructions in order to meet student-learning objectives.
- Requires the ability to understand individualized student needs and to both connect with and engage students in learning.
- Must have a collaborative attitude and the ability to perform classroom support with minimum supervision.
- May enter student attendance or development on a classroom computer or ipad.

Physical Abilities:

- Hearing and speaking to exchange information to foster language development.
- Sufficient hand/eye coordination and manual dexterity to support student and classroom needs.
- Visual acuity to assist student's needs.
- Requires the ability to stand and walk for extended periods.
- Occasionally push, lift and/or pull objects 10-50 lbs. alone or assisted.
- Bending, kneeling, crouching, crawling, and playing.

Licenses and Certificates:

- Must be able to obtain valid Infant CPR and First Aid certificates.

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