

**Department of Human Resources
Youngstown, Ohio**

Immediate Supervisor: Chief of Student Services
Building Principal

Work Day: 7 1/2 hours

Work Year: 184 days (five extended days)

Fund Source: General Fund #001 or IDEA #516

Location: Central Office/Assigned Building

Credentials:

- M.A. or M.S in Speech Language Pathology
- Current License from the Ohio Board of Speech Pathology
- Current Pupil Services License from the Ohio Department of Education
- Must obtain a National Provider Identification number
- Must obtain a Medicaid Provider Number

Duties of the Speech Language Pathologist :

- Administers language and articulation screenings to all kindergarten students and school age children upon referral from the classroom teacher.
- Evaluates pre-K to 12th grade students for communication disorders and delays.
- Possesses a working knowledge of a variety of speech and language standardized testing assessments and testing protocols.
- Demonstrates a working knowledge of informal measures to assess communication skills of students pre-K through 12th grades.
- Develops and writes Evaluation Team Reports (ETR) that are compliant according to the Ohio Department of Education guidelines.
- Effectively communicates the Evaluation Team Report findings to parents and the ETR Team
- Develops and writes Individualized Education Plans that are compliant according to the Ohio Department of Education guidelines.
- Effectively explains all parts of the Individualized Education Plan to parents and IEP Team members during the IEP meeting.
- Provides information to parents/guardians of students with communication disorders
- Demonstrates knowledge of therapeutic skills and strategies in the areas of language, speech, fluency, pragmatics, and voice.
- Provides Response to Intervention trial therapy to school age students.
- Utilizes technology in speech and language therapy through the use of high tech and low-tech options according to the needs of the student.
- Provides professional development to educate building staff and administration on communication delays and disorders.
- Works collaboratively with classroom teachers to provide communication consultative services and support of school personnel.
- Attends all district professional development that relates to the role of the speech language pathologist in the educational setting.
- Attends and actively participate in monthly Speech Pathology Department meetings.
- Obtains continuing professional development needed to maintain Ohio licensure and American Speech and Hearing Certification.

- Continues to build professional knowledge by attending professional development and engaging in self-directed professional readings.
- Demonstrates proficient use of Microsoft Word and Google Suite of tools: Docs, Sheets, Slides, Forms.
- Acquires the knowledge needed through district level training to demonstrate proficiency of the use of the online ETR/IEP writing program, IEP Anywhere.
- Maintains updated Medicaid billing, daily therapy notes and speech case histories.
- Maintains an updated caseload and Google Sheets on a weekly basis.
- Meets all timelines set forth by Administration.
- Essential duty – must be able to drive between building assignments and possess a valid drivers license.
- Any other duties assigned by the Supervisor of Related Services, Chief of Student Services or Superintendent/CEO.

Revised 5/2017