



TITLE: *Teacher of English to Speakers of Other Languages (TESOL)*

QUALIFICATIONS:

1. Bachelor's Degree or higher from an accredited college/university.
2. Valid Ohio teaching certificate or license, and TESOL endorsement as issued by the Ohio State Department of Education, Office of Teacher Certification and Licensure, pursuant to ORC 3319.22 to 3319.31, or in accordance with standards authorized by law.
3. Ability to pass Federal and Ohio Bureau of Criminal Identification and Investigation background check in accordance with Ohio Administrative Code Section 3301-83-06.
4. Relevant teaching experience and/or background knowledge in subject matter area.
5. Awareness and sensitivity to the challenges, needs, and cultural background(s) of diverse learners.
6. Knowledge of differentiated instruction, instructional and intervention strategies, and literacy and language based approaches to teaching.
7. Ability to cooperate with, and provide leadership and direction to, community members, administrators, teachers, staff, parents, and scholars.

REPORTS TO:

Building principal and EL Program leadership.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this position. **Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.**

1. While performing the duties of this position, the employee is frequently required to hear, see, read, speak, sit, stand, walk, reach, crouch, kneel, stoop, climb stairs, and stretch with hands and arms.
2. While performing this position, the employee may occasionally push or lift up to 30 lbs.

MAJOR FUNCTIONS

1. Plan, organize, and deliver high quality instruction that aligns with YCSD's philosophy, goals, policies, curriculum, and also Ohio's English Learning Proficiency Standards, in ways that maximize student learning and employ evidence-based teaching strategies.
2. Collaborate, co-plan, and co-teach alongside general education staff to provide a continuum of services designed to communicate subject matter through learning strategies and technology that meet the needs of diverse groups of students.
3. Gather information and maintain appropriate documentation for the identification of English Learners as defined by the Ohio Department of Education and Youngstown City Schools.



ESSENTIAL DUTIES & RESPONSIBILITIES:

1. Employ a variety of instructional techniques and instructional needs, consistent with the physical limitations of the location provided and the needs and capabilities of the individuals of student groups involved.
2. Maintain lesson plans that are relevant to the goals of Youngstown City Schools and the Ohio Department of Education's ELP standards, benchmarks, and indicators.
3. Plan a program of study that, as much as possible, meets the individual needs, interests and abilities of the students, guiding them toward the goal of fluency in English.
4. Create an environment that is conducive to learning and appropriate to the maturity and interest of the students.
5. Plan and supervise purposeful assignments for teachers, tutors, volunteers, and assistants.
6. Collaborate with teachers, through planning, preparing and teaching well-developed lessons, differentiating when needed to meet the needs of the Limited English Proficient (LEP) identified students.
7. Collect, evaluate, and discuss data relevant to the needs and accomplishments of English learning students on a regular basis and provide progress reports as requested.
8. Identify and assess potential Limited English Proficient (LEP) students and maintain appropriate documentation throughout the identification process.
9. Plan, administer and oversee the implementation of the annual Ohio English Language Proficiency Assessment (OELPA) for English Learners.
10. Provide resource materials for classroom teachers that focus on specific needs to the Limited English Proficient (LEP) students.
11. Maintain accurate, complete, and correct records as required by the law, district policy, and administrative regulations.
12. Assist in providing parents, parent engagement coordinators, educational assistants, school psychologists, guidance counselors, administrators, and general education personnel with information regarding the education needs and characteristics of children who are Limited English Proficient (LEP).
13. Act as a liaison between general educators, parents, educational support staff, administrators, students, and community organizations.
14. Attend meetings with staff members, program partners, community members, students, and families when required to do so.

The information contained in this job description is for compliance with the Americans with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.