



Youngstown City School District Job Posting/Description

Position: Athletic Trainer
Class: Non-Bargaining Unit
Reports to: Athletic Director
Salary Range: Refer to Salary Schedule
Schedule: 220 Days
Fund Source: General /108

Purpose Statement

The job of Athletic Trainer is done for the purpose/s of implementing the athletic training program; assisting with the supervision of students during all aspects of their participation in sport activities; evaluating medical conditions of student athletes; overseeing and scheduling services; and supporting and orienting student athletes and coaches regarding potential health risks and injury prevention strategies.

This job reports to the Athletic Director or Designee.

Essential Functions

- Administer first aid and treatment to student athletes for meeting their immediate medical and health care needs for those participating in the athletic program.
- Assess new equipment and treatment methods (e.g. therapeutic devices, etc.) for minimizing frequency of injuries and duration of time prior to medical clearance for sports participation.
- Consult with physicians and other medical personnel (e.g. referrals, physical exams, monitoring individual rehabilitation plans, etc.) for determining and monitoring the appropriate course of treatment for injured athletes.
- Educate coaches, parents/guardians and athletes for disseminating the athlete status for participation in athletics and program information in accordance with all applicable laws and policies.
- Evaluate conditions contributing to athletic injury (e.g. pre existing physical conditions, facility and playing field hazards, inadequate equipment, injury trends, etc.) for making modifications and recommendations that could reduce the risk of injuries.
- Evaluate medical condition of student athletes for recommending precautions and treatment for individual students, referring to appropriate medical personnel and facilities as needed; providing clearance to participate in activities.
- Maintain treatment area and related equipment during athletic events (e.g. splints, pads, protective devices, sanitation, etc.) for ensuring ability to respond to injuries and equipment needs and meet regulatory and safety guidelines.

- Maintain athletic injury evaluation, treatment, physician notes and health records (e.g. physicals, emergency information, etc.) to ensure an accurate and thorough reference trail and processing injury reports in compliance with all legal requirements.
- Maintain inventory of supplies (e.g. ordering, receiving, stocking, etc.) for ensuring availability of all sports medicine modalities and supplies for use during fall, winter and spring seasons, and ensuring all regulatory guidelines are met.
- Orient coaches and student athletes regarding potential health risks of participation in athletics for implementation of preventive strategies.
- Prepare players for practices and competition (e.g. bandaging, conditioning and rehabilitation activities, etc.) for ensuring proper exercises and warm-ups meet state and regulatory compliance.
- Process a variety of confidential and non-confidential lists, records and documents relating to injuries (e.g. accident/injury reports, records of treatment, etc.) for maintaining and documenting information in accordance with established guidelines.
- Provide treatment, care, training, and determination of athlete playing status (e.g. games, pre-practice, practice, post-practice, non-traditional season games, etc.) for the purpose of ensuring response time is adequate to meet acceptable standards of care.
- Provide the coaching staff and administrators with daily follow-up status reports for each injured athlete supervised for facilitating the rehabilitation process.
- Respond to injuries, illness and medical emergencies of athletes and in attendance at athletic events (e.g. determine level of treatment, etc.) for evaluating the situation and taking an appropriate course of action.
 - Facilitate communication between medical personnel, parents/guardians, coaches, and athletes regarding treatment plans, injury status, medical clearance requirements, and necessary follow-up actions, ensuring that all stakeholders are informed and aligned on the athlete's health and ability to participate in athletic activities.
- Schedule hours of athletic training room operation, staff coverage of athletic activities and assigned responsibilities (e.g. maintains treatment areas, related supplies, etc.) for ensuring availability of required coverage for all practices and games.
- Supervise student workers,, and assistant coaches (e.g. train, provide orientation on equipment and training rooms and department protocols, etc.) for evaluating performance and ensuring guidelines and regulatory requirements are maintained.

Other Functions

- Performs other related duties as assigned for the purpose of ensuring the efficient and effective functioning of the department.

Job Requirements: Minimum Qualifications

Skills, Knowledge and Abilities

SKILLS are required to perform multiple, technical tasks with a need to occasionally upgrade skills in order to meet changing job conditions. Specific skill-based competencies required to satisfactorily perform the functions of the job include: adapting to changing work priorities; administering first aid; applying pertinent laws, codes, policies, and/or regulations; and organizing and communicating information and concepts.

KNOWLEDGE is required to perform basic math, including calculations using fractions, percents, and/or ratios; read technical information, compose a variety of documents, and/or facilitate group discussions; and analyze situations to define issues and draw conclusions. Specific knowledge-based competencies required to satisfactorily perform the functions of the job include equipment used in activity/program; injury prevention and appropriate treatment protocols; pertinent laws, codes, policies, and/or regulations; public relations protocols; relevant professional standards and practices; and safety practices and procedures.

ABILITY is required to schedule activities, meetings, and/or events; gather and/or collate data; and consider a variety of factors when using equipment. Flexibility is required to work with others in a variety of circumstances; analyze data utilizing defined but different processes; and operate equipment using a variety of standardized methods. Ability is also required to work with a wide diversity of individuals; work with a variety of data; and utilize a variety of job-related equipment. Problem solving is required to analyze issues and create action plans. Problem solving with data frequently requires independent interpretation of guidelines; and problem solving with equipment is moderate. Specific ability-based competencies required to satisfactorily perform the functions of the job include communicating with persons of varied educational and cultural backgrounds; communicating empathetically with injured student athletes; dealing with frequent interruptions; exhibiting strong leadership; maintaining confidentiality; meeting deadlines and schedules; providing a firm, fair, and consistent discipline approach; setting priorities; traveling to off campus athletic events; and working extended hours that may include evenings and/or weekends.

Responsibility

Responsibilities include working independently under broad organizational guidelines to achieve unit objectives; leading, guiding, and/or coordinating others; tracking budget expenditures. Utilization of some resources from other work units are often required to perform the job's functions. There is some opportunity to significantly impact the organization's services.

Work Environment

The usual and customary methods of performing the job's functions require the following physical demands: occasional lifting, carrying, pushing, and/or pulling, some stooping, kneeling, crouching, and/or crawling and some fine finger dexterity. Generally, the job requires 50% sitting, 30% walking, and 20% standing. The job is performed under minimal temperature variations and under conditions with some exposure to risk of injury and/or illness.

Experience: Job related experience within a specialized field is required.

Education: Bachelor's degree in a job-related area.

Equivalency: Licensed Athletic Trainer certification from National Athletic Training Center.

Required Testing:

- Certificates and Licenses
- CPR-First Aid Certifications

- Continuing Education/Training
- Clearances/District onboarding protocols
- Maintains Certificates and/or Licenses
- Criminal Background Clearance

FLSA Status
Exempt

Approval Date

Salary Grade
\$45,000-\$70,000
Based on experience and credentials

PERFORMANCE EVALUATION

Performance of this job will be evaluated in accordance with the provisions of the District procedures on administrative evaluation.

The information contained in this job description is for compliance with the American with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned

The Youngstown City School District is an equal opportunity employer offering employment without regard to race, color, religion, gender, national origin, age, or disability. This job description summary does not imply that these are the only duties to be performed. This job description is subject to change in response to funding variables, emerging technologies, improved operating procedures, productivity factors, and unforeseen events.