

Youngstown City School District

Job Title: Substitute Grounds Worker – Summer Help Only

Department: Operations

Reports To: Maintenance Coordinator or Designee

FLSA Status: Non-Exempt

Term: Temporary Seasonal (Summer Only)

Job Summary:

The Substitute Grounds Worker – Summer Help Only is responsible for assisting the district's Grounds Department with general grounds maintenance and outdoor facility upkeep throughout the summer months. This temporary position is vital to ensuring that district campuses are clean, safe, and well-maintained during the peak maintenance season.

Essential Duties and Responsibilities:

- Perform routine groundskeeping duties, including mowing, trimming, edging, weeding, and general landscaping.
- Operate equipment such as push mowers, riding mowers, weed trimmers, leaf blowers, and other landscaping tools.
- Assist with loading, unloading, and moving of supplies, debris, and materials.
- Help with mulching, planting, pruning, and watering tasks as assigned.
- Assist in basic outdoor repair work such as fence line maintenance, field lining, and trash pickup.
- Support custodial or laborer staff as needed during summer cleaning or facility projects.
- Perform general cleanup of outdoor areas including athletic fields, parking lots, and sidewalks.
- Follow all safety procedures and wear required Personal Protective Equipment (PPE).
- Report unsafe conditions or equipment issues to supervisors immediately.
- Maintain a respectful, professional, and cooperative attitude while working at school facilities.
- Other duties as assigned by the Maintenance Coordinator or designee.

Qualifications:

- Ability to follow written and oral instructions.
- Willingness to work in varying outdoor conditions including heat and rain.
- Must be able to lift and carry up to 50 pounds frequently.
- Ability to work well as part of a team with minimal supervision.
- Previous groundskeeping, maintenance, or outdoor labor experience preferred.
- Employment is contingent upon successful completion of a pre-employment drug screening and background check.

Working Conditions and Physical Requirements:

- Requires regular physical labor, including lifting, bending, stooping, and standing for long periods.
- Work is performed outdoors in a variety of weather conditions.
- Steel-toed boots/shoes **are required** and must be worn at all times during scheduled shifts.
- Must be able to operate power equipment safely and responsibly.

Schedule and Compensation:

- This is a **temporary summer position** only.
- Work hours will generally fall between 7:00 AM and 3:00 PM, Monday through Friday.
- Minimum Wage substitute seasonal labor.